

User Reference Document –

Affiliated Colleges Enterprise Portal

SAP Implementation At M D University Rohtak

By KPMG Professional Services

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Maharashi Dayanand University, Rohtak

(Established under Haryana Act No. 25 of 1957) ('A' Grade NAAC Accredited)





Getting Logged On to MDU Enterprise Portal

1 Switch ON your PC. A screen similar to the one shown below will flash on your PC: [Desktop Screen]

y Documents	p to _rel_02.02	p to . o_rel_02.02	s_to_c_02								
Wy Computer	WinZip	p to o_rel_02.02	Print Screen of PA								
My Network Places	SAP Logon	Outlook Express	5 hree								
🤯 Recycle Bin	OCTOPUS	Daily report	Dew Folder (2)								
Dinternet Explorer	j GUI	💭 Desktop	Dew Folder								
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Acrobat Reader 5.0											
ScreenThemes											
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2 Open Internet Explorer (preferably IE 11) and open the below mentioned link.

MDU Enterprise Portal Link: http://preet.mdurtk.in:8080/irj/portal





Logging into MDU SAP Enterprise Portal

1 Once you open the above mentioned link, a similar window will appear. It is the login screen of M D University SAP Enterprise Portal – Affiliated Colleges

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👍 M Inbox (2) - harish.kpmg@			
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2 Kindly log-in using the User ID and Password provided to the college by M D University Please note: Password is case sensitive

And	MAHARSHI DAYANAND UNIVERSITY, ROHTA (AState University established under Hargana Act No. 3000 of 1975) B+- Accredited University by NAAC	K
	ENTERPRISE PORTAL	
	User * 8145	
1976 Julio 1976	Log On	
	MAHARSHI DAYANAND UNIVERSITY POWERED BY SAP	P

Press "LOG ON" button after inserting User ID and Password.





Student Module (Subject) Booking

Affiliated colleges are required to do subject booking activity for their students. Subject booking can be done using this link:

Back Forward	Log off Welcome: AJ JAT H.M. COLLEGE ROHTAK.
Affiliated College	
Affiliated College	
New Student RR Form	Subject Booking (Exam Papers)
Counseling Students - RR	STUDENTS SUBJECT BOOKING
Edit Student Master Data (RR) Admission Summary Report Registration Return Report	College: A I JAT H M COLLEGE ROHTAK * Course: (B.COM (PASS COURSE) * Academic Year: Acad. Year 2015/16 * * Academic Session: * Academic Session: *
Subern Continuous Return (CR) Continuous Return Report Subject Booking (Exam Papers)	
Student Fee Payment - RR/CR Test URL iview	

User are required to input appropriate data in selection parameter

Subject Booking (Exam Paper		
STUDENTS SU	IECT BOOKING	
College: A.I JAT H.M COLLE * Course: M.Sc. (MATH)	ROHTAK	

Select the desired values from the dropdown provided and click on Bearch button.

SAP										Log off
									JAT H.M COLLEGE R	онтак,
Affiliated College										
Affiliated College										
New Student RR Form Connection Character BD	Subject Booking	g (Exam Papers)								E
Counseling Students - RR	STUDE	NTS SUBJ	ЕСТ ВОС	OKING						
 Edit Student Master Data (RR) 										
Admission Summary Report	College: A.I J.	AT H.M COLLEGE R	OHTAK							
Registration Return Report	* Course: M.S	c. (MATH)		 Academic Ye 	ear: Acad. Year 2015/16 👻 * Aca	ademic Session: Semester 1 👻	Search			
Student Continuous Return (Students Subje	ect Booking								
Continuous Return Report	View: [Standar	d View] 👻 📔	Print Version E	cport ⊿						2,
Subject Booking (Exam Pap	Serial No.	Registration No.	Student No.	Date of Enrolment	Student Name	Father Name	Date of Birth	Gender	Admission Categor	y 🖻
 Student Fee Payment - RR/CR 	1		1100360010	31.08.2015	Test-1	xyz-1	28.09.1987	Male	General Quota	
Test URL iview	2		1100361741	31.08.2015	Jaibir Siwach	Risal Singh Siwach	20.02.1964	Male	General Quota	
	3		1100361742	31.08.2015	NILESH PURSHOTTAM SALUNKE	PURSHOTTAM KESHAVRAO SALUNKE	28.09.1987	Male	General Quota	
	4		1100361743	31.08.2015	Bhaumi Patel	Umedbhai Suresh Patel	28.09.1987	Male	General Quota	
	Update									





Users will be presented with list of students frm whom subject booking activity shall be performed.

Several search/filter options are available for selecting student. But subject booking activity can be performed one student per time.

Select the desired student from the screen and click on Update button to perform subject booking activity for the respective student.

SAP			Log off
Gack Forward Forward For			Welcome: A.I JAT H.M COLLEGE ROHTAK,
Affiliated College			·
Anniated College			
New Student RR Form	Subject Booking (Exam Papers)		E
Counseling Students - RR			
• Edit Student Master Data (RR)	STUDENTS SUBJECT	BOOKING	
Admission Summary Report	Back 🛛 🖓 Save		
Registration Return Report	Mandatory Papers		Important Notice
Student Continuous Return (Serial No. Subject Code	Subject Name	1.Co-requisite Subject can only be Selected / Unselected along with the Main Subject. 2.Desees take due are while backing which for the physical Disease abide university rules and regulations
Continuous Return Report	1 MM101	ADVANCED ABSTRACT ALGEBRA-I	3.For further clarifications please contact Helpdesk - M D University. Rohtak
 Subject Booking (Exam Pap 	3 MM103	TOPOLOGY-I	
 Student Fee Payment - RR/CR 	4 MM104	INTEGRAL EQUATATIONS&CALCUL	
Test URL iview			
	Select Group:		
			Group Wise Details :
	Optional Papers		Groups Required Subjects Selected Subjects Status
	Select Subject Code Subject Marile		

Important Notice

- 1.Co-requisite Subject can only be Selected / Unselected along with the Main Subject.
- 2.Please take due care while booking subjects for the student. Please abide university rules and regulations 3.For further clarifications please contact Helpdesk M D University, Rohtak

Users will not be able to edit any mandatory subject.

STUDENTS SUBJECT BOOKING							
4	Back	Save					
м	andatory Pa	pers					
	Serial No.	Subject Code	Subject Name	-			
	1	1002	MATHEMATICS-I MATH-101F				
	2	1003	PHYSICS-I PHY-101F				
	3	1010	PHYSICS LAB-I PHY-103F				
	4	1001	ESSENTIALS OF COMM HUM-101F				
				-			

In case groups exist for a particular course and user is required book subjects belonging to group, he can select the corresponding available groups here.

Select Group:	•
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Users can have clear idea on number of available subject groups, required subjects and status of their booking by the using below mentioned box

G	Group Wise Details :								
	Groups	Required Subjects	Selected Subjects	Status					
	GROUP A	7	7	Booked					
	GROUP B	6		Not Booked	-				

Once subject booking is done, please click on Save to book selected subjects for the respective student

Once data is saved successfully, system will intimate the user by a message.

Subject Booking (Exam Papers)

Data saved successfully

STUDENTS SUBJECT BOOKING

After that user can come back using

Back

and select next student for processing.



